



## Meeting Minutes Board of Directors Meeting November 9, 2015, 7:00PM

Pursuant to notice duly given a regular meeting of the Board of Directors of the Mountain Park Home Owners Association was held at the Clubhouse on Monday, November 9, 2015. Present at the meeting were Directors Dod, Lazaris, Kyle, Price, Sangrey and Slaven. Executive Director, Carol Cook was also present. Director O'Connor was absent.

**Call to Order** - The meeting was called to order by Vice-President Sangrey at 7:00PM.

1. **Executive Session** – Director Sangrey made a motion for the Board to go into Executive Session at 7:00pm. Director Kyle seconded the motion and upon vote by the Directors the motion passed unanimously. The Board exited Executive Session at 7:30PM.
2. **Appeals to the Board** – none
3. **Visitor Comments & Letters to the Board** - none
4. **Reading and approval of minutes**–
  - a. Director Dod made a motion to accept the October 27, 2015 minutes. Director Price seconded the motion. Upon vote by the Directors, the motion passed (5 Yes-0 No). Director Kyle abstained.
5. **Resolutions**
  - a. Final Bylaws for the Neighborhood Association – It was discussed that the Neighborhood Association meeting would be before the Annual MPHOA Annual Meeting. The MPHOA Nominating Committee would bring forward a slate of candidates for the Neighborhood Association Board of Directors, which could or could not be the same as the MPHOA Board of Directors. Director Sangrey made a motion to approve the Bylaws of the Neighborhood Association as presented. Director Dod seconded the motion and upon vote by the Directors, the motion passed unanimously.
6. **Old Business**
  - a. Untenanted Houses Strategy – Executive Director Cook reported that MPHOA's attorney had begun work on the foreclosure on 9 Juarez.
  - b. Assessment Letters and Resolution for Collection of Unpaid HOA Assessments – Executive Director Cook reported that a plan was in process to mail the Assessment Letters for 2016 as well as the newly adopted Resolution for Collection of Unpaid HOA Assessments to homeowners by November 23.
  - c. City of Lake Oswego Street Lights – Executive Director Cook reported that a letter had been written and a follow up call had been made to the City of Lake Oswego in support of consistency in LED street lighting installed by the City.

- d. Software Installation Update - Executive Director Cook reported that the transition of the Association to new member services software (Jonas) and a complete conversion to QuickBooks for financials was in process and going along smoothly.

**7. New Business**

- a. Fair Housing Council Letter
- b. Budget Review Schedule
- c. Carmen Drive and Daniel Way intersection – A letter regarding the unsafe intersection of Carmen Drive and Daniel Way was discussed. The Board agreed that a letter should be sent stating that intersection is outside to Mt. Park; therefore, our Association would not be interested in leading an effort to increase safety at this intersection. Mt. Park HOA, however, would be interested in seeing the final product and would endorse efforts to improve safety.

**Adjournment** – At 8:30pm, the meeting was adjourned.



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Secretary Treasurer