



## Meeting Minutes Board of Directors Meeting March 16, 2015, 7:00PM

Pursuant to notice duly given a regular meeting of the Board of Directors of the Mountain Park Home Owners Association was held at the Clubhouse on Monday, March 16, 2015. Present at the meeting were Directors Dod, O'Connor, Kyle, Lazaris, Price, Sangrey, and Slaven. Executive Director, Carol Cook was also present.

**Call to Order** - The meeting was called to order by President O'Connor at 7:00PM.

1. **Appeals to the Board** - none
2. **Visitor Comments & Letters to the Board** - none
3. **Reading and approval of minutes**–
  1. Director Dod made a motion to accept the February 24, 2015 minutes as written. Director Kyle seconded the motion. Upon vote by the Directors, the motion passed (7 Yes-0 No).
4. **Reports** –
  1. Executive Director – February KPI; February financial report will be presented in the April meeting.
  2. Architectural Review Committee – March report.
  3. Homecare Subcommittee – March report.
  4. Clubhouse Committee – No report.
  5. Governance Committee – No report.
  6. Reserve Committee – Reserves update through March 16.
  7. Finance Committee – March report.
  8. Common Property Committee – No report.
  9. HR Committee – No report
  10. Nominating Committee – Verbal report.
  11. Yard Debris Sub-Committee – March report. Letter will be mailed to all homeowners by the end of the week discussing the plan for Yard Debris pickup. The Annual Meeting would be an opportunity for homeowners to ask questions. The Board would request a recommendation from the Yard Debris Task Force no later than April 3.
5. **Resolutions**
  - a. **Approval of the 2014 Audit and Financial Statements**– Director Kyle made a motion, based on the recommendation of the Finance Committee that the Board

approve the Auditor's letter and Financials Statements as prepared by Currie/McLain. Director Lazaris seconded the motion and upon vote by the Directors, the motion was passed unanimously.

**6. Old Business –**

- a. Annual Meeting Presentation – The Board reviewed the Annual Meeting Presentation.
- b. Clubhouse Rule Revisions – The Fair Housing Council letter and letter from Vial Fotheringham were discussed by the Board. The Board agreed that the Fair Housing Council letter should be shared with the Clubhouse Committee. Director Dod made a motion that all age restrictions be removed from the MPHOA website per the recommendations made by the attorney. Director Sangrey seconded the motion and upon vote by the Directors, the motion was passed unanimously.
- c. Staff Vacation Accruals Recommendation – The Board deferred the matter to the April Board Meeting.
- d. Code of Conduct - The Board deferred the matter to the April Board Work Session.
- e. Untenanted Houses – The Board reviewed the status of the untenanted houses.
- f. Communications within Mt. Park – The Board deferred the matter to the April Board Work Session.

**7. New Business**

- a. Violations Report – The Board reviewed the violation report
- b. Recommended Violations
  - 1) Lot 33 Juarez – debris cleanup – The Board agreed that a fine of \$500 be assessed.
  - 2) 206 Greenridge – debris cleanup - The Board agreed that a fine of \$1000 be assessed due to failure to respond to an earlier fine assessment of \$500.
  - 3) The Board recommended that staff date stamp photos taken of properties.
- c. Finance Committee Member – Director Kyle recommended that a recruitment effort be put in place to seek a Finance Committee volunteer member with a CPA or tax accounting background.

**Adjournment –** At 9:00pm, the meeting was adjourned.

Secretary Treasurer

