



Mountain Park Home Owners Association Architectural Application

2 Mt. Jefferson Terrace, Lake Oswego OR 97035

Phone: (503) 635-3561 Fax: (503) 635-0971

Email: compliance@mtparkhoa.com

A completed Architectural application is required for any exterior improvements.

Property Information

Owner's Name: _____ Date: ____/____/____
FIRST LAST

Address: _____
STREET CITY STATE ZIP CODE

Primary Phone Number: _____ E-Mail: _____

Contractor Information

Name: _____

Address: _____
STREET CITY STATE ZIP CODE

Phone Number: _____

Project Information

Please fill out all pertinent fields. Feel free to contact us at compliance@mtparkhoa.com with any questions.

EXTERNAL CHANGE (fence, deck, patio, windows, mailbox, solar panels, external remodel, etc.)

- List specific materials to be used: _____
- Attach paint chips or color sample card or specific color, stain, or finish of material
- Draw the dimensions and setbacks using the City of Lake Oswego's GIS map for lot lines
- Design of the project (6' tall cedar "good-neighbor" fence, double-hung vinyl windows with white trim, etc.):

- Are the materials on our pre-approved list? Yes No

PAINT & SIDING (siding, trim, doors, outdoor structures, etc.)

- List specific materials to be used: _____
- Attach all paint chips or color sample cards for main body, trim, shutters, garage door, front door, gutters, etc.
- Specific brand, name, and color code of paint(s):

ROOF

- Product name of manufacturer material(s) to be used: _____
- Specific color to be used: _____
- Are the materials on our pre-approved list? Yes No

DRIVEWAY OR STEPS

- Specific name of material(s) to be used: _____
- Dimensions and set-back from lot lines as appears on the City of Lake Oswego GIS map
- Specific color, stain, or finish of material with color sample card or visual depiction:

- Are the materials on our pre-approved list? Yes No

LANDSCAPE OR OTHER (retaining walls, hedges, signs, planting structures, pathways, etc.)

- Please describe the scope of work, material(s), and attach a drawing.

NEW STRUCTURE (home, garage, pool, shed, etc.)

- Attach architectural drawing
- Provide set-back information via plans or drawing using the City of Lake Oswego's GIS map for lot lines

SUB-HOA APPROVAL (required prior to MPHOA approval)

- If applicable, attach copy of written approval from the condominium or townhome association

Architectural Policies & Procedures

By signing below, I confirm that I have read, acknowledge, and enter into an agreement with the Mountain Park Home Owners Association to ensure that the contractor meets the Expectations of the Association per Section II of the MPHOA Architectural Policies & Procedures throughout the duration of this project. I certify that all work will be done within my property lines and further understand that any costs for removing work done on common property on my behalf will be at my sole expense. I agree that the cost of any survey to determine the boundaries of my property and common property will be at my sole expense.

Expected Project Completion Date: ____/____/____

Applicant's Signature: _____

OFFICE USE ONLY

Architectural Committee Meeting Date: ____/____/____

- Approved Denied Re-Submit Board Approved