



**MEETING MINUTES
BOARD OF DIRECTORS WORK SESSION
JUNE 8, 2020, 7:00PM**

Pursuant to notice duly given, a work session of the Board of Directors of the Mountain Park Home Owners Association was held via Zoom virtual meeting on Monday, June 8th, 2020.

BOARD MEMBERS PRESENT:

- President Eleanor Kurtus
- Vice President Robert Price
- Treasurer Chip Kyle
- Director Janice Krem
- Director Theron Post
- Director Ann Aman
- Director Brian Altman

BOARD MEMBERS ABSENT:

None

MT. PARK HOA STAFF PRESENT:

- Executive Director Jennifer Anne
- Executive Assistant Cristine Wienecke

MT. PARK HOMEOWNERS PRESENT:

- DeeAnn Troutman
- Sara Cantor
- Cackie Kyle
- Kevin House
- Barry Dod
- Donn Bury
- Steve Morlock
- Barbara Auburn
- Dwight Sangrey
- Kate McMullen

CALL TO ORDER - The meeting was called to order by President Kurtus at 7:04PM.

1. **NEW BUSINESS – Committee - Board Roundtable** – President Kurtus provided a brief introduction and overview of the topics of the roundtable. Committee members were invited to provide feedback and suggestions on what’s working and what they would like to see in the future.
 - **Feedback was given on the following topics:**
 - Desire for written materials for new committee members and guidelines for meetings and related processes.
 - Historical reference of committee decisions
 - Member surveys and information gathering from homeowners on community priorities
 - Having neighborhood specific meetings to communicate changes or solicit feedback
 - Increased communication between the committee chairs.
 - New homeowner meetings – possibly a call out on website specifically for new homeowners
2. **READING AND APPROVAL OF MINUTES**
 - **APRIL 13, 2020** – The reading and approval of the minutes will be postponed until the next meeting
3. **OLD BUSINESS** –

- **Clubhouse Re-Opening Update** – Communication has begun regarding the re-opening of the clubhouse. This includes emails, website updates, and social media postings. Executive Director Anne provided an overview of the logistics of the re-opening plan for Phase I, including staffing.
- **Review of 5 Year Plan and Draft of Metrics** – The Board briefly reviewed each goal of the strategic plan and had a discussion on the status and progress of each.
- **Discussion of KPI (Key Performance Indicators)** – President Kurtus will be sending out two documents to the Board regarding the development of KPI's. She would like to create an ad-hoc committee for the development of KPI points. President Kurtus, and Directors Post and Aman to serve on the ad-hoc committee.

4. **EXECUTIVE SESSION** – None

5. **COMMITTEE & HEARING PROCEDURES** –

- **Opportunity for hearing** – Director Krem provided a proposed change to the HMC policies regarding a homeowner's opportunity for hearing. Director Krem is asking each of the liaisons to share the policy with their committees and solicit feedback.
- **Committee appeal process** – The Board had a discussion regarding the committee appeal process drafted by the task force of Directors Price, Kyle and Krem. The document will be added to the next Board meeting for additional discussion and/or adoption.

6. **UPCOMING BOARD MEETINGS** – The following Meeting Schedule was discussed:

- June 23rd, 7pm
- July 14th, Working Session (TBD) 7pm

ADJOURNMENT – At 8:59pm., the meeting was adjourned.



 Secretary Treasurer President