



**MEETING MINUTES
BOARD OF DIRECTORS MEETING
MAY 26th, 2020, 7:00PM**

Pursuant to notice duly given, a regular meeting of the Board of Directors of the Mountain Park Home Owners Association was held via "Zoom" online meeting platform on Tuesday, May 26th, 2020.

BOARD MEMBERS PRESENT:

President	Eleanor Kurtus
Vice President	Bob Price
Treasurer	Chip Kyle
Director	Brian Altman
Director	Theron Post
Director	Ann Aman
Director	Janice Krem

BOARD MEMBERS ABSENT:

None

MT. PARK HOA STAFF PRESENT:

Executive Director	Jennifer Anne
Executive Assistant	Cristine Wienecke
Community Relations	Cassidy Boyd
Clubhouse Director	Toni VonRuden

MT. PARK HOMEOWNERS PRESENT:

None

CALL TO ORDER - The meeting was called to order by President Kurtus at 7:01PM.

1. APPEALS TO THE BOARD – None

2. VISITOR COMMENTS & LETTERS TO THE BOARD – Recognition from Red Cross for Blood drive.

3. READING AND APPROVAL OF MINUTES – April 28th, 2020. By unanimous consent the minutes were approved as amended.

4. REVIEW OF THE ANNUAL MEETING MINUTES – The Board briefly reviewed a draft version of the annual meeting minutes from the meeting held, May 12, 2020. Final minutes to be approved at the next annual meeting.

5. EXECUTIVE DIRECTOR & COMMITTEE REPORTS –

a. Executive Director Anne provided an update on the following:

- Drafting policies for new health and safety guidelines
- Clubhouse reopening proposal included
- Working on updating the Collections policy
- Departmental updates provided

b. Architectural Committee – Director Price provided an update some issues that may be upcoming with homeowners encroaching around Nansen Summit, Garibaldi area.

c. Common Property Committee – Director Post provided an update of the last meeting. At this meeting they again reviewed the comments from legal regarding the Encroachment Policy.

d. Finance Committee – Director Kyle provided a brief update of the last meeting, including an overview of the financial state of the Association given the closure.

e. Home Maintenance – Director Krem provided a brief update of the last meeting. There were no NOV's issued for ratification by the Board this month.

6. RESOLUTIONS - None

7. OLD BUSINESS –

- a. **Action List** – President Kurtus provided an update on the action item list. Including a follow up on KPI's for the next Board work session. Directors Kyle, Price and Krem to work on updating the Board's hearing process.
- b. **Clubhouse Closure** – The Board had a discussion on a reopening date for the Clubhouse based on the timelines involved in getting things ready. After discussion it was agreed that the Clubhouse will remain closed until June 15th, 2020.

8. NEW BUSINESS –

- a. **Clubhouse Reopening** – There was a lengthy discussion regarding the reopening plan, including not introducing patron memberships until Phase II. Any committee meetings will be held via Zoom until further notice.
- b. **Welcome Brian & Ann – Training Materials** – President Kurtus provided a brief overview of resources available to new Board members. Executive Director Anne to provide new Board members with available documents.
- c. **Committee Assignments** – Assignments for each committee were discussed. Vice President Price to continue to be the liaison for the Architectural committee and will join the Finance committee. Director Altman to join the Architectural committee as a member. President Kurtus to act as the Clubhouse liaison, and Director Aman to join the Clubhouse Committee. Director Post to be the liaison for the Common Property Committee. Director Aman to join the CPC as a member. Director Kyle to be the Board liaison for the Finance committee. Director Krem to be the liaison for the Home Maintenance Committee. Director Altman to join the HMC as a member. President Kurtus, Vice President Price, and Director Kyle will all serve on the Reserves committee.
- d. **Date for all hands-on board committee meeting** – Discussion on having a meeting for all committee members and invite homeowner participation. Could be held on a quarterly or annual basis. First meeting scheduled for June 8th, 2020 via Zoom.
- e. **Summer schedule for Board meetings** – Based on the current situation, it was agreed that the Board work sessions for the summer will stay on the calendar for now. If there are no agenda items, meetings will be skipped as needed.
- f. **Community engagement** – President Kurtus discussed ideas on how to engage the community more, including publishing committee agendas and posting draft versions of policies for homeowner feedback.

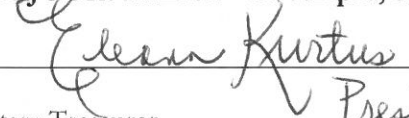
9. EXECUTIVE SESSION – At 9:00pm, the Board went into Executive session

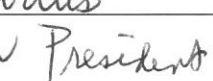
10. UPCOMING BOARD MEETINGS – The following Meeting Schedule was discussed:

Monday, June 8th, 2020 – Board Work Session

Tuesday, June 23rd, 2020 – Board Meeting

ADJOURNMENT – At 9:12pm, the meeting was adjourned.


Secretary Treasurer


President