

HOW TO BOOK A RESERVATION ONLINE

- FITNESS CLASS -

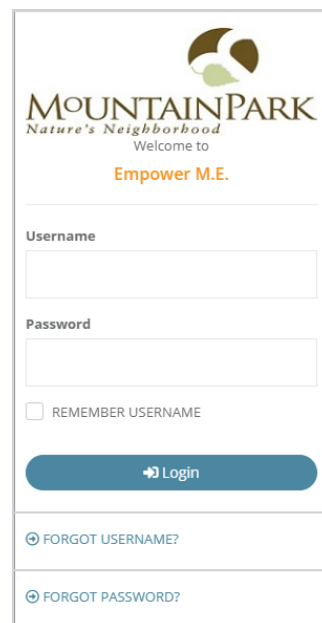
1. Get your Member Card



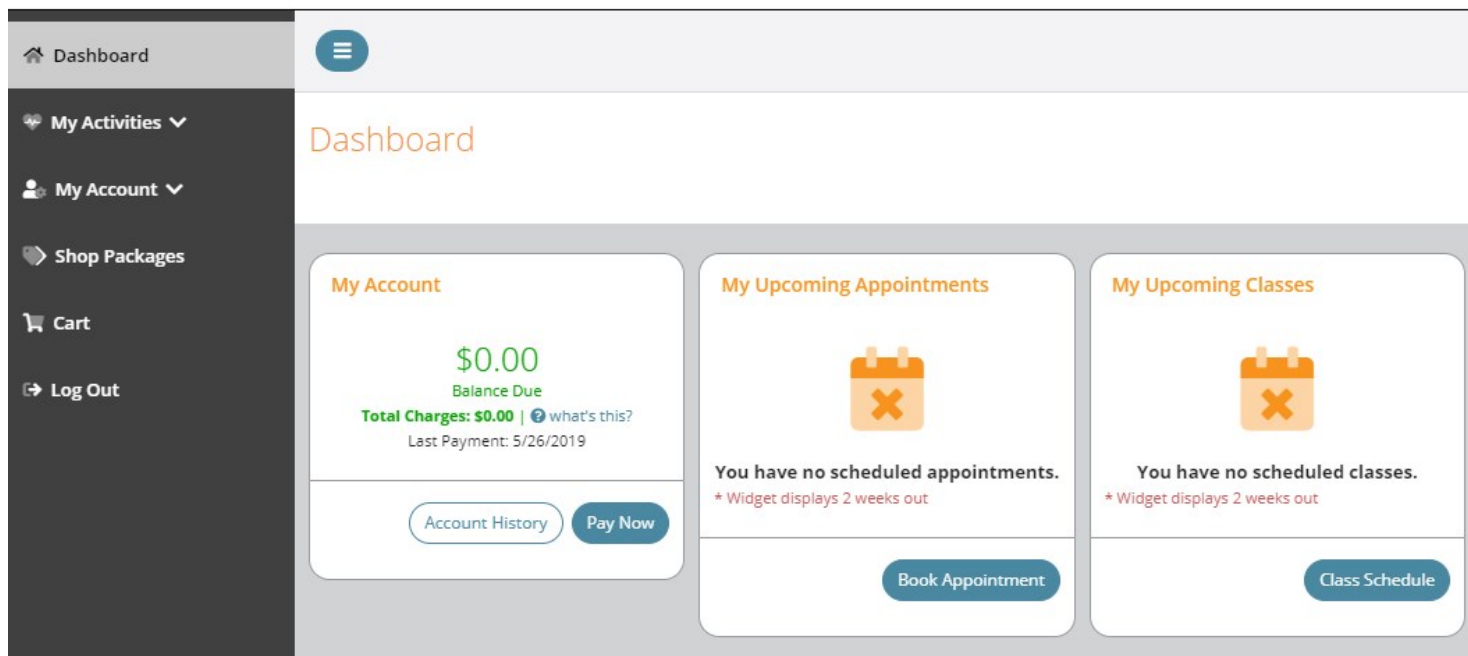
Username & Password

2. Visit www.mtparkhoa.com/clubhouse-registration and click the button below what you are trying to register for.

3. The button will lead you to a login screen. If you're a new user, fill in your username and password with the number on your clubcard. If you're a returning user, type in the username and password you previously created.

A login screen for Mountain Park. It features the logo and 'Welcome to Empower M.E.' Below that are fields for 'Username' and 'Password'. There is a 'REMEMBER USERNAME' checkbox and a blue 'Login' button. At the bottom, there are links for 'FORGOT USERNAME?' and 'FORGOT PASSWORD?'. A red arrow points from the text in step 3 to the login form.

4. Once logged in, you will see the screen below. Click on "Class Schedule" to see what's available.

A screenshot of the Mountain Park user dashboard. The left sidebar contains navigation links: Dashboard, My Activities, My Account, Shop Packages, Cart, and Log Out. The main content area is titled 'Dashboard' and features three widgets: 'My Account' showing a \$0.00 balance due, 'My Upcoming Appointments' showing no scheduled appointments, and 'My Upcoming Classes' showing no scheduled classes. Each widget has a 'Book Appointment' or 'Class Schedule' button.

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5. Select the date and view classes. Click the class you are interested in.

The screenshot shows a web interface for selecting fitness classes. At the top right, there are links for 'My Packages', 'Cart', and 'Log out'. The main heading is 'Select Classes' with a breadcrumb 'Dashboard / Select Classes'. Below this is a 'Class Filters' section with three dropdown menus: 'Select Date' (set to 6/14/2020), 'Select Club' (set to Mountain Park HOA), and 'Select Category' (set to ALL). A 'MORE FILTERS' link is visible. Below the filters, there are two class listings. The first is for 'Monday' on 6/15/20, featuring a 'CARDIO STRENGTH CLASS' at 9:15 AM for 45 minutes, instructed by Regan. The second is for 'Friday' on 6/19/20, featuring the same 'CARDIO STRENGTH CLASS' at 9:15 AM for 45 minutes, also instructed by Regan. Each listing has a right-pointing arrow.

6. Click “Sign Up”

The screenshot shows a modal window titled 'Cardio Strength Class'. It contains the following information: 'Class Instructor: Regan', 'Class Length: 45 min', 'Date: 06/19/2020', and 'Time: 9:15 AM'. Below this is a section titled '- CLASS DESCRIPTION -' with the text: 'A callisthenics (bodyweight) workout designed for aerobic exercise and strength! Weather-permitting, class will meet on the tennis court, otherwise it will be in Studio1. This is a 45-minute class.' At the bottom right, there are two buttons: 'Cancel' and 'Sign Up'.

7. You will then receive confirmation of your registration.

HOW TO BOOK A RESERVATION ONLINE

- WEIGHT ROOM OR SPIN BIKES -

1. Get your Member Card



Username & Password

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3. The button will lead you to a login screen. If you're a new user, fill in your username and password with the number on your clubcard. If you're a returning user, type in the username and password you previously created.

A login screen for Mountain Park. It features the logo and tagline "Nature's Neighborhood" at the top. Below that is "Welcome to Empower M.E.". There are two input fields for "Username" and "Password". A "REMEMBER USERNAME" checkbox is below the password field. A blue "Login" button is at the bottom. There are also links for "FORGOT USERNAME?" and "FORGOT PASSWORD?". A red arrow points from the text in step 3 to the login screen.

4. Once logged in, you will see the screen below. Click on "Book Appointment" to see what's available.

5. Then go to the drop down menu on the left of the screen and select with category you would like to book.

6. If you are selecting a spin bike, you will have to choose which one.

A series of four dropdown menus for booking an appointment. Step 1: Select Club (Mountain Park HOA). Step 2: Select Category (Spin Bike). Step 3: Select Product (Spin Bike 1). Step 4: Select Resource(s) (No Selection Required). A yellow banner at the top says "Calendar will display once all steps are complete."A calendar for June 2020. The days of the week are listed at the top. The calendar shows dates from 31st of May to 4th of July. The 5th of June is highlighted in green. The 15th through 27th of June are highlighted in blue.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

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- WEIGHT ROOM OR SPIN BIKES -

6. Next select a date. Then you will be able to select at time.

The screenshot displays the booking interface. On the left, there are four steps: Step 1: Select Club (Mountain Park HOA), Step 2: Select Category (Spin Bike), Step 3: Select Product (Spin Bike 1), and Step 4: Select Resource(s) (No Selection Required). The main area shows a calendar for June 2020 with dates 1 through 30. A modal titled 'Select A Time for 06/15/2020' is open on the right, showing 'SPIN BIKE 1' and three time slots: MORNING (8am-12pm), AFTERNOON (12pm-5pm), and EVENING (5pm-8pm). A 'Close' button is visible at the bottom of the modal.

7. Then confirm your booking.

The screenshot shows a confirmation modal with a question mark icon. The text reads: 'BOOK', 'Club: Mountain Park HOA', 'Time: 6/15/2020, 9:00 AM', 'Product: Spin Bike 1', and 'Resource: Spin Bike 1'. Below this, it says 'This appointment is free!' in orange. At the bottom, there are two buttons: 'BOOK' and 'CANCEL'.