



**MEETING MINUTES  
BOARD OF DIRECTORS WORK SESSION  
FEBRUARY 10, 2020, 7:00PM**

Pursuant to notice duly given, a work session of the Board of Directors of the Mountain Park Home Owners Association was held at the Clubhouse on Monday, February 10<sup>th</sup>, 2020.

**BOARD MEMBERS PRESENT:**

President	Eleanor Kurtus
Vice President	Sherri Sacconaghi
Treasurer	Chip Kyle
Director	Janice Krem
Director	Bob Price
Director	Theron Post
Director	Dwight Sangrey

**BOARD MEMBERS ABSENT:**

None

**MT. PARK HOA STAFF PRESENT:**

Executive Director	Jennifer Anne
Administrative Assistant	Cristine Wienecke
Clubhouse Director	Toni VonRuden
KidZone/Marketing Manager	Cassidy Boyd
Facilities Director	Robert Albair
Fitness Director	Regan Kinder

**MT. PARK HOMEOWNERS PRESENT:**

10 Bolivar  
141 Del Prado  
19 Beckett  
2 Board candidates

**CALL TO ORDER** - The meeting was called to order by President Kurtus at 7:02PM.

**1. READING AND APPROVAL OF MINUTES**

- **NOVEMBER 11<sup>th</sup>, 2019** –Director Kyle made a motion to approve the Board working session minutes from November 11<sup>th</sup>, 2019 as amended. Director Price seconded the motion, and upon vote by the Directors, the motion passed (Yes-5, No-0). Director’s Post and Sangrey abstained.
- **JANUARY 13<sup>th</sup>, 2020** – President Kurtus made a motion to approve the Board working session minutes from January 13<sup>th</sup>, 2020 as amended. Director Kyle seconded the motion, and upon vote by the Directors, the motion passed (Yes-6, No-0). Director Sangrey abstained.

**2. DEPARTMENT UPDATES –**

- Toni VonRuden provided an update of the Clubhouse and Member services, including a calendar of upcoming events
- Cassidy Boyd provided an update on community relations, including an updated email database, provided a sample of the “new” Annual newsletter. Also discussed some upcoming work on the website, and the development of a task force to help redevelop it.
- Regan Kinder provided an update on the Fitness & Aquatics departments. Changes include a new swim lesson program as well as a new Aquatics Coordinator. In addition, a few new pieces of fitness equipment have been ordered for 2020.
- Robert Albair provided a Facilities update, as well as a handout with status updates for the Reserves projects for 2020.

**3. OLD BUSINESS –**

- **Review action item list** – President Kurtus added an Action item for the coming months to reach out to committee members for input and feedback.
- **Dog Park Update** – Director Price provided an update on his research into the possibility of a dog park in Mt. Park. Discussion with city officials provided additional details into the options and potential restrictions within the City of Lake Oswego. Based on the current use of Tanglewood and resources available to dog owners currently, that it is not the best use of common property to convert into a dog park at this time.
- **Review rules & policy changes** –
  - Summary of changes document reviewed. Any feedback or requests for additions or modifications is welcome. It was discussed the effective date will be April 1<sup>st</sup>, 2020 for the updated policies.
  - **Architectural Policies & Procedures** – Final copy provided for Board review. Section H; Landscape, need verbiage including approval from Landscape department. There was also discussion regarding the introduction of policies allowing string lights and related restrictions. **Director Price made a motion to adopt the changes to the Architectural Policies & Procedures as modified. Director Sangrey seconded the motion with the amendment, that they are approved contingent on the Architectural committee’s approval of item G3. Upon vote by the Directors the motion passed (Yes-5, No-2). Director Krem and President Kurtus voted no.**
  - **Clubhouse Policies & Procedures** – Final copy provided for Board review. Previously approved as last Board meeting.
  - **Common Property Policies & Procedures** – Director Post provided an update on the revisions. The committee is still working on finalizing the revisions and are waiting on the outcome of a current legal case for guidance on how to proceed.
  - **Home Maintenance Committee Policies & Procedures** – Final copy provided for Board review. **Director Sangrey made a motion to accept the Home Maintenance policies & procedures as revised, including the deletion of item 7. Director Krem seconded the motion, and upon vote by the Directors, the motion passed (Yes-7, No-0).**

**4. NEW BUSINESS –**

- **Review Annual Election Slides** – the Board reviewed the draft version of the presentation and made recommendations for updates.
- **Annual Election Board Nominees** – Director Sangrey provided an update that there will be two Board candidates. Insert names here.
- **Annual Election Process** – Notice of election to go out by February 18<sup>th</sup> to make the 30-day deadline as required. Executive Director Anne provided an overview of the election process this year with the introduction of the electronic ballot option.

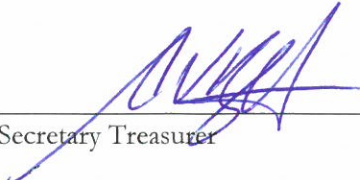
**5. EXECUTIVE SESSION** – At 8:52pm, the Board went into Executive Session.

**6. UPCOMING BOARD MEETINGS** – The following Meeting Schedule was discussed:

Tuesday, February 25<sup>th</sup>, at 7:00pm

Monday, March 9<sup>th</sup> at 7:00pm

**ADJOURNMENT** – At 9:14pm., the meeting was adjourned.

  
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 Secretary Treasurer