



MEETING MINUTES BOARD OF DIRECTORS MEETING DECEMBER 9TH, 2019, 7:00PM

Pursuant to notice duly given, a regular meeting of the Board of Directors of the Mountain Park Home Owners Association was held at the Clubhouse on Monday, December 9th, 2019.

BOARD MEMBERS PRESENT:

President Eleanor Kurtus
Treasurer Chip Kyle
Director Dwight Sangrey
Director Theron Post
Director Janice Krem

BOARD MEMBERS ABSENT:

Vice President Sherri Sacconaghi
Director Bob Price

MT. PARK HOA STAFF PRESENT:

Executive Director Jennifer Anne
Administrative Assistant Cristine Wienecke

MT. PARK HOMEOWNERS PRESENT:

8 Monticello
141 Del Prado

CALL TO ORDER - The meeting was called to order by President Kurtus at 7:00PM.

1. **APPEALS TO THE BOARD** – None
2. **VISITOR COMMENTS & LETTERS TO THE BOARD** - None

3. **READING AND APPROVAL OF MINUTES**

Director Sangrey made a motion to approve the October 22nd, 2019 meeting minutes as amended. Director Kyle seconded the motion, and upon vote by the Directors the motion was passed (Yes-5, No-0).

4. **EXECUTIVE DIRECTOR & COMMITTEE REPORTS**

- a. **Executive Director** – Executive Director Anne provided the following updates:
 1. CPI Ballot Initiative Progress: around 630 votes still needed to achieve quorum.
 2. Staff brunch on December 18th
 3. CPI mailer to go out end of the week
 4. Holiday bizarre this past weekend, successful
- b. **Architectural Committee** – No update
- c. **Home Maintenance Committee** – Director Sangrey provided an overview of the last meeting. Draft meeting minutes were provided. There was additional discussion regarding timelines for differing violation types.
 1. Director Sangrey made a motion that the Notice of Violations that had decisions made in December be ratified by the Board. Director Krem seconded the motion, and upon vote by the Directors the motion passed (Yes-5, No-0).
- d. **Clubhouse Committee** – Meeting minutes from the last meeting were provided.
- e. **Finance Committee** – No Update
- f. **Common Property Committee** – No Update

5. **RESOLUTIONS** - None

6. **OLD BUSINESS**

- a. **Action Item list from last Board Meeting – November 26th, 2019**

7. **NEW BUSINESS**

- a. Discussion of nominations for Board elections in March. Director Sangrey will not be seeking renewal of his seat on the Board. Director Kyle and Director Sangrey to serve on the nominating committee for Board applicants. Any candidacy articles will be due by mid-January.

- b. Discussion of the necessity of sending out an assessment increase and coming years budget letter to homeowners each year. Director Sangrey to draft a letter for review by the Board.
- c. Executive Director Anne provided an overview of the Lake Oswego award to Mt. Park for the Association of the year for 2019 in the City of Lake Oswego.

8. EXECUTIVE SESSION – At 7:52pm the Board went into Executive session.

9. UPCOMING BOARD MEETINGS – The following Meeting Schedule was discussed:

Monday, January 11th at 7:00pm – Work session

Tuesday, January 26th at 7:00pm – Board Meeting

ADJOURNMENT – At 9:05pm, the meeting was adjourned.

Secretary Treasurer