



**MEETING MINUTES
BOARD OF DIRECTORS WORK SESSION
JANUARY 13, 2020, 7:00PM**

Pursuant to notice duly given, a work session of the Board of Directors of the Mountain Park Home Owners Association was held at the Clubhouse on Monday, January 13th, 2020.

BOARD MEMBERS PRESENT:

President	Eleanor Kurtus
Vice President	Sherri Sacconaghi
Treasurer	Chip Kyle
Director	Janice Krem
Director	Bob Price
Director	Theron Post

BOARD MEMBERS ABSENT:

Director	Dwight Sangrey
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MT. PARK HOA STAFF PRESENT:

Executive Director	Jennifer Anne
Administrative Assistant	Cristine Wienecke
Facilities Director	Robert Albair
Compliance Manager	Brady Parkvold

MT. PARK HOMEOWNERS PRESENT:

10 Bolivar
141 Del Prado
6 Tanglewood

CALL TO ORDER - The meeting was called to order by President Kurtus at 7:01PM.

- 1. Introduction of new Facilities Director, Robert Albair to the Board**
- 2. READING AND APPROVAL OF MINUTES NOVEMBER 11th, 2019** –Tabled until next meeting pending updates
- 3. OLD BUSINESS –**
 - **Review action item list** – The list was reviewed for any updates from the Board
- 4. NEW BUSINESS –**
 - **Review Committee Rule & Policy Changes** – The Board reviewed the proposed changes and/or updates to the following policies & procedures. Any requested updates or corrections to the drafts to be presented at the next Board meeting, January 28th.
 - **Architectural Policies & Procedures**
 - **Clubhouse Policies & Procedures**
 - 1. Clubhouse Committee Charter**
 - **Common Property Policies & Procedures**
 - **Home Maintenance Committee Policies & Procedures**
 - **Liaison/Spokesperson** – Discussion of the role of the liaison/committee spokesperson, and how we may be able to add more value to that position and increase Board interaction. Possibly having the chairs and/or committee members attend Board meeting(s) under certain circumstances (such as a committee level appeal), or at certain intervals (for example, every quarter).
 - **New approach to Partner/Volunteer** – President Kurtus provided a draft of her newsletter article calling for committee volunteers. Discussion of changing the term “volunteer” to “partner”. Possibly “Neighborhood Partner”, or “Community Partner”.
 - **Communication/Written Matter** – Discussion of whether there should be a review of written materials that are sent to owners. Specifically softening the language included in the courtesy notices.

- **Annual Newsletter & Annual Meeting Planning** – Review of the draft timeline provided by Executive Director Anne. Director Krem has agreed to join the nominating committee with Directors Kyle and Sangrey. Vice President Sacconaghi will not be running for re-election for the Board, so there will be two seats open for the election. The written notice to members will be followed by an electronic voting option. During the February working session, the draft PowerPoint for the meeting will be reviewed.

5. **EXECUTIVE SESSION** – At 8:37pm, the Board went into Executive Session.

6. Upon resuming the regular session, Director Kyle made a motion that consistent with the strategic plan, the Board will initiate an engagement survey of senior leadership at a cost not to exceed \$2500. Director Price seconded the motion, and upon vote by the Board, the motion passed (Yes-6, No-0).

7. **UPCOMING BOARD MEETINGS** – The following Meeting Schedule was discussed:

Tuesday, January 28th, at 7:00pm

Monday, February 10th at 7:00pm

ADJOURNMENT – At 9:10pm., the meeting was adjourned.


Secretary Treasurer