



**MEETING MINUTES
BOARD OF DIRECTORS WORK SESSION
OCTOBER 7, 2019, 7:00PM**

Pursuant to notice duly given, a work session of the Board of Directors of the Mountain Park Home Owners Association was held at the Clubhouse on Monday, October 7th, 2019.

BOARD MEMBERS PRESENT:

- President Eleanor Kurtus
- Vice President Sherri Sacconaghi
- Treasurer Chip Kyle
- Director Theron Post
- Director Janice Krem
- Director Dwight Sangrey

BOARD MEMBERS ABSENT:

- Director Bob Price

MT. PARK HOA STAFF PRESENT:

- Executive Director Jennifer Anne
- Administrative Assistant Cristine Wienecke
- Fitness Director Regan Kinder (RK)
- Facilities Director Jon Hickman (JH)
- Clubhouse Director Toni Von Ruden (TV)
- Communications Coordinator Cassidy Boyd (CB)

MT. PARK HOMEOWNERS PRESENT:

- 10 Bolivar

CALL TO ORDER - The meeting was called to order by President Kurtus at 7:02PM.

1. READING AND APPROVAL OF MINUTES –Director Kyle made a motion to approve the Board working session minutes from September 9th, 2019. Director Sangrey seconded the motion, and upon vote by the Directors, the motion passed (Yes-6, No-0).

2. STRATEGIC PLAN – Select Mt. Park employees presented an update on assigned strategic objectives and timelines.

No update at this meeting:

- Objective A-3
- Objective B-2
- Objective B-3

- Objective C-1
- Objective D-3

Strategy overview, updates & timelines provided:

Objective A-1 - Director Kyle provided a brief update on space planning in progress

Objective A-2 – Director Sangrey reported Initial meeting scheduled for this week

TV/JH: Objective A-4 – Implementing a variety of educational resources. Provided a copy of the Preventative Maintenance schedule. Will begin assessing parking needs in early 2020.

TV/RK: Objective A-5 – Implementing a daily tracking system to capture member trends. Adjusted front desk schedules to accommodate member service needs.

Objective A-6 – Discussion of watershed council and neighborhood association

TV/CB: Objective B-1 – Update on software evaluation process for both new and existing software programs. Adding a new newsletter for 2020; possibly redesign.

CB: Objective B-2 – Update notes from Strategic Plan

Objective C-1 – Will meet to consistently review processes; meet with Theron

TV/JH: Objective C-2 – Finishing up initial stages of updated safety program and emergency protocols

TV: Objective C-3 – Implementing front desk performance enhancement projects

TV: Objective C-4 – Update on special interest groups; currently 7 and implementing more structure to encourage participation. Discussion on rebranding the “volunteer” program at Mt. Park.

RK: Objective D-1 – Provided an update on current MPHOA activities to implement differing certification processes. Including Water Safety Instructor Certifications.
CB: Objective D-2 – Have increased Facebooks followers and reported on current website usage through September 2019.

3. **COMMITTEE HANDBOOK UPDATE** – Director Sacconaghi provided a brief update on her progress of putting together a committee handbook.
4. **UPCOMING BOARD MEETINGS** – The following Meeting Schedule was discussed:
Tuesday, October 22nd, at 7:00pm
Monday, November 11th at 7:00pm – Board work session

ADJOURNMENT – At 8:45pm., the meeting was adjourned.



Secretary/Treasurer