



Mt. Park HOA  
Official Use Only

Mem. ID#: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Entered By: \_\_\_\_\_  
 Receipt #: \_\_\_\_\_  
 Room: H L KZX

## SPECIAL INTEREST GROUP CONTRACT

### INTEREST GROUP INFORMATION

Requested Start Date: _____ / ____ / ____	Estimated Number of Attendees: _____
Requested Days: <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Monthly	Requested Time: _____ to: _____

Group Name: _____
Description of Group/Activity/Purpose: _____ _____ _____

### GROUP REPRESENTATIVE CONTACT INFORMATION

Name: \_\_\_\_\_  
FIRST LAST

Address: \_\_\_\_\_  
STREET CITY STATE ZIP CODE

Primary Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

### AGREEMENT & GUIDELINES

**THE PURPOSE OF THE MT PARK HOA SPECIAL INTEREST GROUPS is to build community and create an environment in which Mt Park neighbors can get to know each other while sharing a common interest. When reserving rooms for special interest groups, the Representative and attendees agrees to comply with all conditions of this agreement.**

- All MPHOA members requesting to start an INTEREST GROUP will apply to the Events Manager for review and approval.
- The coordinator of the interest group must be a MPHOA member and in good standing with the association.
- The interest group must be open to all residents of MPHOA. Non-residents will be allowed to attend, but they cannot be the initiator/coordinator of the group.
- The group cannot be involved in business related activities with the exchange of money except for

items such as group refreshments or supply fees. The group impetus is to promote social activities and awareness of issues, not business matters.

- The group must meet on a regular basis, i.e. weekly, monthly, or quarterly. A one-time group for personal parties is not considered a special interest group. Clubhouse rental is available for personal parties or events.
- The Events Manager and the Clubhouse Committee have authority to turn down a room usage application for a use that is not considered to fall within the guidelines described.
- A list of interest groups will be posted on Clubhouse grid boards and may be publicized on the MPHOA website and other media sources as deemed appropriate.
- The maximum time limit for room usage is 2 hours.
  
- **FOOD, BEVERAGE, & ALCOHOL:** Small food items are allowed (coffee, cookies, etc.) and must be removed and cleaned up from the premises upon completion of your group event. Alcohol is not allowed unless approved in advance by the Events Manager. An OLCC License must be provided by the person pouring.
  
- **ADDITIONAL REQUIREMENTS**
  - Smoking is not permitted in the building or Clubhouse grounds
  - Group is responsible for all room set up, take down, and clean up. Failure to do so may be grounds for exclusion of group
  - All garbage must be bagged
  - No candles are allowed
  - No nailing, gluing, or use of tape allowed on Mt Park surfaces.
  - Any property damage to the facility will be corrected by MPHOA staff and as the Representative, you will be billed accordingly.
  - Any discourteous behavior toward staff could result in immediate cancellation of the group.

## RELEASE & INDEMNIFICATION

MPHOA is hereby expressly relieved and discharged from any and all liability for any loss, injury, or damage to persons or property that may be sustained by reason of the use of the facility and other MPHOA property under the Agreement by Representative, guests, invitees, or any other person, unless such injury or damage is the proximate result of the grossly negligent act or failure to act of MPHOA. Licensee shall hold and save harmless MPHOA, its officers, agents, and employees from all losses, damages, claims, causes of action or judgements, and all reasonable expenses incurred in investigating or resisting the same (including reasonable attorney fees and costs incurred), for injury to person or property arising from omission, fault, negligence, or other misconduct of said Representative, guests, invitees, or any other person, or arising from any use made of the facility pursuant to the Agreement, subject to law.

**I HAVE READ THIS ROOM AGREEMENT AND AGREE TO ABIDE BY ITS TERMS AND CONDITIONS.**

Representative Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Event Manager Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\*Approved by: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\*Denied by: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_