



Meeting Minutes Board of Directors Meeting June 26 2018, 7:00PM

Pursuant to notice duly given a regular meeting of the Board of Directors of the Mountain Park Home Owners Association was held at the Clubhouse on Tuesday, June 26, 2018. Present at the meeting were Directors Kurtus, Kyle, Price, Post (arrived 7:10 pm), Sacconaghi, Sangrey, and Slaven. Executive Director Cook was also present.

Call to Order - The meeting was called to order by President Kurtus at 7:00PM.

1. **Appeals to the Board** – no appeals to the Board.

2. **Visitor Comments & Letters to the Board**

a. The owners of 10 Bolivar attended the meeting to observe.

3. **Reading and approval of minutes**

Director Sangrey made a motion to accept the June 11, 2018 minutes as written. Director Slaven seconded the motion, and upon vote by the Directors, the motion passed (6 Yes-0 No).

4. **Reports**

a. Executive Director – May KPI and financial reports. Executive Director Cook reported that a Risk Management walk through of the Clubhouse and grounds was conducted by Brown & Brown per her request. A formal report will be provided and it is anticipated it will be favorable. Executive Director Cook also reported that the Landscape Department was now fully staffed with landscape stewards and additionally staffed with two interns hired through the end of the year.

b. Architectural Committee – June report.

c. Homecare Committee – June report.

d. Clubhouse Committee – June report. The Board reviewed the revised Clubhouse Committee Charter and Clubhouse Rules. Director Sacconaghi made a motion for the Board to approve the revised Clubhouse Committee Charter. Director Kurtus seconded the motion, and upon vote by the Directors, the motion passed (7 Yes-0 No).

Director Sacconaghi made a motion for the Board to approve the revised Clubhouse Rules. Director Kurtus seconded the motion, and upon vote by the Directors, the motion passed (7 Yes-0 No).

e. Reserve Committee – verbal review of the update.

f. Finance Committee – Director Kyle reported that the Committee had reviewed the May financial reports and had no concerns. Director Kyle also reported that the Committee Finance Committee reviewed information that indicated Mt. Park had limited, if any, Cybersecurity coverage in their contracts and would be reviewing bids from several companies to present to the Board a recommendation for Cybersecurity coverage. The Committee would also be reviewing bids to appraise the Clubhouse as the insurance agent informed the Committee in a prior meeting that the Clubhouse coverage may be understated.

- g. Common Property Committee – June report.
- h. Common Property Master Plan Task Force - Director Post reported that the Common Property Task Force has met on two occasions and were in the process of activating a network of volunteers, planning a public meeting, and distributing a questionnaire to seek more input from homeowners..
- i. Executive Director Search Committee – The Committee reported that they had a candidate to present to the Board for an interview, tentatively scheduled for July 10th. The Committee also reported that they were changing the staff interview process to include two staff members to interview the candidate with the Board and after the interview, a Committee member would introduce the candidate to key staff members.

5. Resolutions - none

6. Old Business

- a. 9 Juarez – The Board reviewed an email update from the attorney in regards to the settlement agreement with the attorney for Levin/Rushmore. The attorney sees no reason why there would not be a settlement.
- b. 44 Touchstone, 7 Masaryk – The Board discussed information from the attorney recommending the Association file for injunctive relief with 44 Touchstone and file duly for injunctive relief and foreclosure with 7 Masaryk. **Director Slaven made a motion that the attorney be contacted to schedule a phone conference with the Board at the next Board meeting to discuss her recommendations. Director Price seconded the motion, and upon vote by the Directors, the motion passed (7 Yes-0 No).**
- c. Committee Procedures – No further update at this time. Directors Kyle and Post hoped to present information at the July Board meeting.
- d. Strategic Planning – Director Sangrey reported that the Board and staff met on June 26th with the facilitator to fine-tune the vision, goals, objectives, and tactics/strategy. A formal draft will be presented by the facilitator and the Board would schedule a meeting to refine the draft.
- e. Executive Director Interim Plan – Executive Director Cook presented an interim Executive Director plan for coverage between July 1st and the new Executive Director. Carol Cook as a consultant and other staff members would support Jon Hickman as the new Interim Executive Director. It was agreed that the bank cards be resigned so that the Interim Executive Director can sign checks.
- f. Yard Debris Task Force Update – Director Sangrey reported that homeowners received an invitation to a public meeting to be held in the Hawthorn Room on June 27th at 7:00pm to discuss the revised yard debris program. Key changes to the program would include that pick up would occur on Mondays only and during the high season, an on-call pickup service would be added.

7. New Business

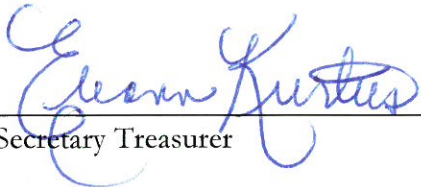
- a. New Administrative Executive Assistant position – The Board agreed that the addition of this position would occur after the new Executive Director came on board.
- b. Process for Submitting/Discussing Ideas – The Board agreed that this would be deferred to the Strategic Planning process.

8. Upcoming Board Meetings – The following Meeting Schedule was discussed:

Monday, July 9th at 7pm – cancelled unless an urgent matter arises
Tuesday, July 24th at 7pm
Monday, August 13th at 7pm– cancelled unless an urgent matter arises
Tuesday, August 28th at 7pm

Executive Session – The Board went into Executive Session at 8:40 pm to discuss personnel matters.

Adjournment – At 9:10 pm., the meeting was adjourned.


Secretary Treasurer