



Meeting Minutes Board of Directors Meeting June 11, 2018, 7:00PM

Pursuant to notice duly given a regular meeting of the Board of Directors of the Mountain Park Home Owners Association was held at the Clubhouse on Monday, June 11, 2018. Present at the meeting were Directors Kurtus, Kyle, Price, Post, Sacconaghi, Sangrey, and Slaven. Executive Director Cook was also present.

Call to Order - The meeting was called to order by President Kurtus at 7:00PM.

1. Appeals to the Board – no appeals to the Board.

2. Visitor Comments & Letters to the Board

- a. The owners of 10 Bolivar attended the meeting to observe.
- b. 25 Monticello – The Board reviewed and discussed a letter from the owner of 25 Monticello regarding her concern regarding the noise level from an event that could be heard from her home. The Board also reviewed an incident report from staff regarding how the issue was addressed by the homeowner. The Board agreed that Director Kurtus would send the homeowner a letter which addressed the fact that staff would seek measures to achieve better control of the noise levels of events hosted at the Clubhouse. Also the Board agreed that the incident report should be sent to the Clubhouse Committee to be addressed.

3. Reading and approval of minutes

Director Slaven made a motion to accept the May 29, 2018 minutes as written. Director Sangrey seconded the motion, and upon vote by the Directors, the motion passed (7 Yes-0 No).

4. Reports

- a. Executive Director – no formal report. Executive Director Cook gave the Board an update on Landscape and Member Services hiring.
- b. Architectural Committee – no report.
- c. Homecare Committee – no formal report. Director Slaven informed the Board that the Homecare Committee would be having a work session this month to work on the Enforcement Policy.
- d. Clubhouse Committee – no report.
- e. Reserve Committee – no update.
- f. Finance Committee – no report.
- g. Common Property Committee – no report.
- h. Common Property Master Plan Task Force - Director Post reported that the first Common Property Task Force met on June 6th. The meeting was spent on reviewing the Charter, expectations, and calendar of meetings.
- i. Executive Director Search Committee – The Committee reported that they had two candidates to present to the Board and staff for face-to-face interviews and these would be scheduled for June 12th and June 19th.

5. Resolutions - none

6. Old Business

- a. 9 Juarez – The Board reviewed an update from the attorney indicating that she was working on a settlement agreement with the attorney for Levin/Rushmore.
- b. 44 Touchstone, 7 Masaryk – The Board agreed to put this on the agenda for the next meeting to discuss working with the attorney to file for injunctive relief.
- c. Committee Procedures - Directors Post and Kyle reported that the sub-Committee met on June 5th and have been working on updates to the Governance Manual regarding Committee procedures as well as a Conflict of Interest and Confidentiality Policy.
- d. Strategic Planning – The Board reviewed an Agreement for Strategic Planning Phase 2 from Jillian Taylor. Director Sangrey confirmed that the next Strategic Planning Session for Directors and Staff would be held on June 26th.
- e. Executive Director Interim Plan – Executive Director Cook that she was continuing to work on an Executive Director Interim Plan to be presented to the Board at the next meeting.
- f. Yard Debris Task Force Update – Director Sangrey reported that a letter would be sent to the homeowners (excluding multi-level condo's) discussing the changes in service based on feedback from a recent survey as well as inviting homeowners to a public meeting to be held in the Hawthorn Room on June 27th at 7:00pm.

7. New Business

- a. Clubhouse Safety – Executive Director Cook reported that an unfortunate accident occurred about a week ago at the Clubhouse and staff was commended for how well they handled the situation. Though there is no doubt that the accident was unpreventable, the managers want to continue to assure our Clubhouse environment is safe and all staff are well-trained. Additional Safety Measures include: a scheduled risk management assessment of the Clubhouse, a formal schedule of staff training, and extension of formal training to all staff.

8. Upcoming Board Meetings – The following Meeting Schedule was discussed:

Tuesday, June 26th at 7pm

Monday, July 9th at 7pm – cancelled unless an urgent matter arises

Tuesday, July 24th at 7pm

Monday, August 13th at 7pm– cancelled unless an urgent matter arises

Tuesday, August 28th at 7pm

Adjournment – At 8:05PM., the meeting was adjourned.



Secretary Treasurer