



Meeting Minutes Board of Directors Meeting May 14, 2018, 7:00PM

Pursuant to notice duly given a regular meeting of the Board of Directors of the Mountain Park Home Owners Association was held at the Clubhouse on Monday, May 14, 2018. Present at the meeting were Directors Kurtus, Kyle, Price, Post, and Slaven. Executive Director Cook was also present. Sacconaghi and Sangrey were absent.

Call to Order - The meeting was called to order by President Kurtus at 7:00PM.

1. Appeals to the Board – no appeals to the Board.

2. Visitor Comments & Letters to the Board

- a. No comments & letters to the Board.
- b. The owners of 10 Bolivar attended the meeting to observe.

3. Reading and approval of minutes

Director Kyle made a motion to accept the April 24, 2018 minutes as written. Director Price seconded the motion, and upon vote by the Directors, the motion passed (5 Yes-0 No).

4. Reports

- a. Executive Director – Executive Director Cook reported that an Annual Review with the Bank in regards to construction loan covenants was schedule for Tuesday, May 15th. Directors Kyle and Kurtus would be attending. There were no anticipated concerns with meeting bank covenants.
- b. Architectural Committee – no report.
- c. Homecare Committee – no report.
- d. Clubhouse Committee – No formal report; however, the Board did review the revised Clubhouse Committee Charter. The Board made the following recommendations to the Charter: add “non-voting staff liaison” under Composition; remove “adult” on the first line under Composition; and remove the second line under “G”, “Any fees associated with legal consultation will need to be absorbed by the operating budget”.
- e. Reserve Committee – no report.
- f. Finance Committee – no report.
- g. Common Property Committee – no formal report.
- h. Common Property Committee Task Forces - Director Post reported that he received a great response from members interested in joining the Task Force and would like to set up the main Committee as well as set up smaller work groups. Director Post made a motion that the Board approve the following members for the Common Property Committee Task Force: Theron Post, Donn Bury, Janice Krem, Roger Leo, Kate McMullen, Sarah Cantor, and Kevin House as well as include Maria Henkle and Becky Kaelin as alternates. Director Kyle seconded the motion, and upon vote by the Directors, the motion passed (5 Yes-0 No).
- i. Executive Director Search Committee – Director Kurtus reported that the Committee updated the job description and made decisions on where to post the

recruitment ad. There has been a strong response thus far and the Committee will be phone screening candidates next week.

5. Resolutions - none

6. Old Business

- a. 9 Juarez – Director Price reported that there was no response from the owner’s attorney to our attorney. It was agreed that options for next steps would be discussed at the next Board meeting.
- b. 44 Touchstone, 7 Masaryk foreclosure – The Board agreed to defer moving forward with action on these properties until 9 Juarez was resolved.
- c. Committee Procedures - Directors Post and Kyle as well as Executive Director Cook would work on the project and have information for the Board by mid-June.
- d. Strategic Planning – Director Sangrey reported that the Goals and Objectives updated in the last Strategic Planning session were distributed and he was waiting for input from the Directors and Staff. Once received, he would update the document and redistribute it to Staff and Board Directors
- e. Organizational Structure – Executive Director reported that minor changes to the structure had been completed. The Fitness Coordinator being promoted to Fitness Manager and would be over seeing Aquatics as well as Fitness. The Events Manager would be overseeing KidZone and Marketing/Communications Coordinator. It was agreed that other changes to the structure would be discussed once the new Executive Director came on board.

7. New Business

- a. Executive Director Interim Plan – Executive Director Cook reported that she was working on plan to delegate responsibilities to the Interim Executive Director, Jon Hickman as well as other staff and Board members.
- b. Discussion of Board assignments and summer meeting schedule – Discussion was deferred until the next Board Meeting.

8. Upcoming Board Meetings – The following Meeting Schedule was discussed:

Monday, May 14th at 7pm

Tuesday, May 29th at 7pm

Adjournment – At 8:25PM., the meeting was adjourned.



Secretary Treasurer