

**MOUNTAIN PARK
HOME OWNERS ASSOCIATION**

2 Mt. Jefferson Terrace, Lake Oswego, Oregon 97035

503-635-8333

landscapestewardship@mtparkhoa.com



COMMON PROPERTY WORK REQUEST

Property owner completes Part I. Landscape Stewardship Department completes Part II. Common Property/Architectural Committee completes Part III.

If a homeowner wishes to request that the Landscape Stewardship Department consider additional or potential landscape-related care on Mt. Park Common Property, please submit this request to the Landscape Stewardship Department for consideration. If a homeowner has a request, concern, or emergency that involves a street, sidewalk, or right-of way, please call the City of Lake Oswego at 503-635-0280; this includes fallen trees, blocked storm grates, and snow or ice related emergencies.

PART I - PROPERTY OWNER

Date:

Name:

Address:

Phone (Home):

Phone (Work):

E-Mail Address:

Describe work requested on common property. If your request involves tree work, please refer to the *Tree Pruning Guidelines* and/or *Tree Removal Guidelines* posted on our website at www.mtparkhoa.com. Please be specific and feel free to include pictures.

PART II – LANDSCAPE STEWARDSHIP DEPARTMENT

Landscape Stewardship Department Recommendations:

COST ESTIMATE

Labor: Persons/Hours @ Per Hour =
Based on: Private Contractor Mountain Park Crew

Equipment Rental:
Landscape Materials:
Permits & Fees:
Other:
Total Estimated Cost:

PART III – COMMON PROPERTY/ARCHITECTURAL COMMITTEE REVIEW

Approved Denied

Cost of work to be paid by *(enter percentages if cost is to be split)* Owner Mountain Park HOA

Comments: