



## Meeting Minutes Board of Directors Meeting March 13, 2017, 7:00PM

Pursuant to notice duly given a regular meeting of the Board of Directors of the Mountain Park Home Owners Association was held at the Clubhouse on Monday, March 13, 2017. Present at the meeting were Directors Kurtus, Kyle, Lazaris, O'Connor, Price, Sangrey and Slaven. Executive Director, Carol Cook was also present.

**Call to Order** - The meeting was called to order by President Sangrey at 7:00PM.

**1. Appeals to the Board** - none

**2. Visitor Comments & Letters to the Board**

25 Monticello Letter – The Board reviewed a letter from the owner of 25 Monticello. The Board asked for Executive Director Cook to respond to the letter immediately, letting the owner know that the Board was looking in to the issues in more detail and will send a response in several weeks.

**3. Reading and approval of minutes**

Director O'Connor made a motion to accept the February 28, 2017 minutes as written. Director Price seconded the motion, and upon vote by the Directors, the motion passed (7 Yes-0 No).

**4. Resolutions – None**

**5. Reports**

- a. Executive Director – December 2016 and January 2017 final drafts of the financials will be deferred until the April 10 meeting, which would give the Auditor time to finish his report.
- b. Architectural Committee – no report.
- c. Home Care Committee – verbal report; action on the untenanted homes continue as the CC&R Director continues to work with the banks; there are no new fines.
- d. Clubhouse Committee – no report.
  - 1) Bullying Policy – Director Kurtus made a motion for the Board to accept the recommendation from the Clubhouse Committee to add a Bullying Policy to the Clubhouse Rules. Director Slaven seconded the motion, and upon vote by the Directors, the motion passed (7 Yes-0 No).
  - 2) Tennis Court Policy – The Board reviewed the Tennis Court use policy that had been approved last fall with the proposed revision of adding the use of a door code versus the key system. The Board asked that the policy be further reviewed at the next meeting.
- e. Reserve Committee – no report; no updates.
- f. Finance Committee – no report.
- g. Common Property Committee – no report.

## 6. Old Business

- a. Status of the 2016 Audit – Director Kyle reported audit is substantially complete, but is still being finalized and most likely will not be ready for the Annual Meeting. The testing of the Accounts Receivable and Prepaid accounts involved more time than originally estimated. The Board agreed that Doug McLain should attend the meeting in case there were questions that the members wanted addressed but that Director Kyle would prepare and present a statement regarding the audit at the Annual Meeting.
- b. 9 Juarez Update – no further update.
- c. Communications – The Board discussed members’ communications with staff and agreed that behavior not becoming of a member would be addressed by the Clubhouse Committee. The Board agreed to continue discussion at a future meeting.
- d. Annual Meeting Presentation Review – The Board reviewed the Annual Meeting Presentation prepared by Executive Director Cook and recommended several additional changes as well as prepared for the presentation.

## 7. New Business

- a. Member Feedback – Director O’Connor reported that a group of members were working on a petition regarding a change in the Front Desk staff. The Board agreed that the matter had been appropriately addressed and that they supported the staff’s decision.
- b. Parking
  - 1) Staff Parking – Director O’Connor made a motion for the Executive Director to evaluate the restriction of staff parking on Independence for safety reasons. Director Price seconded the motion, and upon vote by the Directors, the motion passed (7 Yes-0 No).
  - 2) Events Parking – Director O’Connor made a motion that the Events lease agreement identify that the Tennis Court Parking Lot be used for overflow guest parking for Events. Director Kyle seconded the motion, and upon vote by the Directors, the motion passed (7 Yes-0 No).

**Adjournment** – At 9:00PM., the meeting was adjourned.

Secretary Treasurer

